



Alameda County Medical Center

Orientation Handbook

Signature and Acknowledgement

You are being given the **Alameda County Medical Center's** Orientation Handbook. You are encouraged to read it thoroughly and direct any questions or concerns that you may have about its content to your Supervisor, Manager or their designee.

"I acknowledge that I have received and will read the **Alameda County Medical Center** Handbook and agree to follow its requirements during my employment at **ACMC.**"

Signature: _____

Print your name: _____

Date: _____

Department where you will work: _____

Campus where you will work: **HGH** **FH** **JGPP** **Clinics**
(Please Circle which campus)

Telephone extension: _____



Post Test

Note: Passing score is 90% or higher

Name: _____

Score: _____

Date: _____

Directions: Please fill in the blanks or circle the appropriate response for each of the following questions.

1. _____ is the single most important way to prevent disease transmission.
2. The code used by the page operator to announce a fire or potential fire situation is: (circle your response)
 - a. Code Triage Internal
 - b. Code Yellow
 - c. Code Red
 - d. Code Fire
3. **ACMC's Identification Badge Policy states: (circle all that apply)**
 - a. Badges must be worn at chest level on an outer garment so they are visible.
 - b. Badges must be worn while on ACMC property
 - c. ID badges are to be worn when the employee believes it to be appropriate.
 - d. Employees cannot alter badges in appearance by applying any type of ornament, decal stickers, pens, etc.
 - e. All of the above.
4. **Protected health information (PHI) can ONLY be given out after obtaining written permission from a patient. (circle your response)**

True
False
5. **One goal of the National Patient Safety Goals is to improve the accuracy of patient identification; this can be accomplished by always using two patient identifiers such as name and medical record number on the patient armband**

True
False